

To,

Samarth Child and Women Welfare Society (NGO)

New Delhi

**Subject: Proposal to conduct Free Cancer awareness and screening Camp**

Dear Sir/ Madam,

I hope this letter finds you in good health and high spirits. I am writing on behalf of Rajiv Gandhi Cancer Institute and Research Centre, A premier institute in cancer care, with a sincere and important request to collaborate with you in conducting free Cancer Awareness for the students and staff or Screening Camp at Faculty and other non-teaching staff and parents of your esteemed institution.

As a leading institution dedicated to cancer care, our primary goal is to raise awareness about the prevention, early detection, and treatment of cancer. We firmly believe that education and screening play a crucial role in combating this disease, and we aim to extend our services to schools and educational institutions to empower the younger generation with knowledge about cancer and its risks.

Our proposed Cancer Awareness and Screening Camp will encompass the following key activities.

1. Cancer Awareness Talks: Informative sessions on cancer prevention, early warning signs, healthy lifestyles choices, the importance of regular health check-ups, hazards of Smoking, HPV vaccination for Cervical Cancer.
2. Interactive Sessions: Engaging interactive sessions will be organized to dispel myths and misconceptions about cancer, addressing any concerns or questions that the students and staff may have.
3. Cancer Screening: With your permission and coordination, we would like to offer cancer screening tests to interested individuals. This will include simple and non-invasive procedures that can aid in the early detection of common cancers in India – Oral, Cervical & Breast Cancer.
4. Distribution of educational Material: We will provide educational pamphlets, Brochures and other informative materials to reinforce the knowledge shared during the awareness camp.
5. Any other support/resource for Cancer Prevention activities as required by you.

**Rohini Centre:**

A unit of Indraprastha Cancer Society and Research Centre,  
D -18, Sector - 5, Rohini, Delhi - 110085 | Tel.: +91 - 11 - 4702 2222

**Niti Bagh, South Delhi Centre:**

A Venture with National Chest Institute, Mahendra Kumar Jain Marg,  
Niti Bagh, South Delhi - 110049 | Tel.: +91 - 11 - 4582 2222

We believe that this activity will be mutually beneficial, as it will empower the students and staff with vital information about cancer prevention and encourage them to lead healthier lives. Moreover, this partnership will contribute to our broader mission of creating a cancer-free society through awareness and early intervention.

We are flexible in terms of the camp's schedule and can adapt to a date that best suits your school's academic calendar. We assure you that our team will conduct the camp with the utmost professionalism and sensitivity, ensuring a positive experience for all participants.

In conclusion, we earnestly request your approval to conduct the Cancer Awareness and Screening Camp. We will be very happy to join hands with your institution to make a meaningful impact on the health and wellbeing of the school community.

Thank you for considering our proposal. We are looking forward to your positive response. If you have any queries or require information, kindly contact the following:

Regards,  
*Gagan Deep*  
Gagan Deep 04/03/2025

Deputy Manager, Preventive Oncology Department

Rajiv Gandhi Cancer Institute & Research Centre, New Delhi

**Rohini Centre:**

A unit of Indraprastha Cancer Society and Research Centre,  
D -18, Sector - 5, Rohini, Delhi - 110085 | Tel.: +91 - 11 - 4702 2222

**Niti Bagh, South Delhi Centre:**

A Venture with National Chest Institute, Mahendra Kumar Jain Marg,  
Niti Bagh, South Delhi - 110049 | Tel.: +91 - 11 - 4582 2222